

MINUTES OF THE MEETING OF THE EXECUTIVE COMMITTEE
OF THE
CORCORAN GALLERY OF ART
December 19, 1973

The following members were present: Mrs. Amram, Mr. Folger Mr. Hamilton (Chairman), Mr. Kreeger, Mrs. Vanderpool, and Mr. Wilkinson. Also present were Mr. Slade, Director of the Gallery, and Mr. Bond, Secretary of the Committee.

The Minutes of the meeting of November 14, 1973 were approved as presented.

Introducing the President's Report, Mr. Hamilton commented on the success of the December 14 opening, giving particular credit to the Director and the Women's Committee. Mr. Slade observed that much of that success had been attributable to the hard work of members of the staff, both Gallery and School.

The Chairman then reported the receipt, through Mrs. Brown, of a \$1,000 contribution from the Rachelwood Foundation to the Gallery's operating fund. He added that the first annual payment of \$10,000 had been received from the United Unions. (N.B. This was the first of a projected 10 payments of \$10,000 each, rather than of 5 payments as stated at the meeting of November 14.)

Concerning the Melzac Collection, Mr. Hamilton said that Mr. Melzac had stated that he would accept a figure of \$3,100, including the value of repair and restoration work, as compensation for alleged damages to his paintings; failing this he would repossess those works from his collection which he had previously gifted to the Corcoran. After some discussion it was proposed that the Gallery's counsel be instructed to reject the claim to repossession and offer to pay no more than \$2,500 in compensation. Mr. Kreeger expressed the opinion that if this lower offer should not be accepted by Mr. Melzac the Gallery should agree to pay the full amount requested, despite the dubious legality of the claim to repossession, in order to avoid further legal complications.

Speaking for the Development Committee, Mr. Folger said that plans were going forward for the direct-mail membership campaign approved at the last meeting.

Mr. Kreeger, Chairman of the Committee on Works of Art, reported that the first Gallery concert by the National Symphony String Quartet on December 15 had been a moderate success, with more than 100 persons present. He then suggested that the remaining concerts in the Corcoran chamber music series (including the 3 concerts by the Tokyo String Quartet) be utilized to promote the Gallery's membership campaign. After considerable discussion of this suggestion, and in particular of the possible use of the Tokyo String Quartet for a series of highly selective membership/fund-raising functions, it was decided to refer the question to the Committee on Works of Art for its consideration and recommendations.

Mr. Slade, presenting the Director's Report, informed the Committee of his recent contacts with a high official of the Interior Department, who had promised full support of the Corcoran's efforts to obtain Federal funding through such Interior Department dependencies as the National Park Service. He then reviewed the status of grant applications to the National Endowment for the Arts, including those which had already been either accepted or rejected, and mentioned in particular a pending request for a \$25,000 Bicentennial grant. He said also that the Gallery's report to the Endowment on utilization of the latter's 1971 exhibition grant was being readied for submission.

Pursuant to decision of the Board of Trustees at its meeting of November 28, 1973, the Director requested authority to make the following changes in the Gallery's schedule of admission charges: a) military personnel (grade E-4 and below), students, and members of groups (other than school class groups) to be admitted on paying days for \$.50 instead of \$1.00; and b) senior citizens (aged 65 and over) and museum professionals to be admitted free of charge. It was agreed to recommend such changes to the Board. It was also agreed that an appropriate receptacle for voluntary contributions should be prominently placed in the entry area.

A further request from the Director for authority to pay to the Association of American Museums a fee of \$50.00 to accompany an application for accreditation was referred to the full Board.

It was agreed that the Director should pursue further the status of Gallery items on consignment for sale by dealers, with a view to expediting their disposal.

Turning to the matter of a collection of oriental rugs from the Clark Collection currently on loan to the Textile Museum, the Director stated that the annual cost of insurance on the rugs, which had always been borne by the Corcoran, had increased this year from approximately \$500 to approximately \$3,000. After considering various suggestions for reducing this expense to the Gallery, it was decided to defer a decision pending further study of the relevant correspondence.

On the subject of physical improvements to the building, Mr. Slade said that plans were afoot to refurbish the Gallery entrance foyer, and also the platform area of the Auditorium.

The Director then raised the question of whether monies from the Clark Biennial Funds could be used for current art acquisition. After some discussion it became apparent that more information was required as to the present status of the Funds in question, and in particular of accumulated income thereunder.

After waiving the Dean's Report because of the inordinate length of the Agenda, the Director reported that there would be a cost overrun of more than \$16,000 on the Mellon Foundation grant after payment of \$28,000 in bills still outstanding. The latter, he added, constituted legitimate obligations which should be met without further delay. He was authorized to pay the bills in question after checking once more to ensure that the amounts thereof are not susceptible to further reduction.

The Director stated that the National Endowment for the Arts was expected to approve a matching grant in February toward the estimated \$14,000 cost of an air conditioning survey. It was agreed that before committing itself to the funding of such a survey the Gallery should investigate the possibility of obtaining free estimates of its air conditioning needs from such interested firms as PEPCO, Carrier, etc.

A proposed membership campaign letter from the Board of Trustees to the membership was read aloud by the Director, and it was agreed that it should be signed by the President on behalf of all the Trustees.

A motion was adopted accepting a list of gifts of works of art to the Gallery (attached).

Concerning current staffing needs of the Gallery, the Director said that there was an urgent need to strengthen the curatorial and administrative staffs, in the latter case particularly in the area of Development.

The Director reported that the U.S. Information Agency had offered the services of a Mr. Richard Boardman to serve on the Gallery staff for one year beginning July 1, 1974, at no cost to the Gallery. His function would presumably be to assist the Gallery in such fields as Development and Government Relations. There was evident agreement that this offer should be accepted providing further interviews with Mr. Boardman proved to be positive.

Mr. Slade then submitted the 1st Quarter Financial Reports for the Gallery and School (attached). He remarked that the Gallery

Report was disappointing in that actual income for the Quarter was far below anticipated income; operating expenses were also lower than projected, but only slightly so. He estimated that if income did not improve substantially during the remainder of the Fiscal Year the Gallery's deficit for the year would be on the order of \$250,000 instead of \$150,000.

There being no further business the meeting was duly adjourned.

Niles W. Bond
Secretary

CORCORAN GALLERY OF ART
NATIONAL ENDOWMENT FOR THE ARTS GRANT SUMMARY

GRANT PROPOSALS SUBMITTED

Submitted July 20, 1973

	<u>NEA Program</u>	<u>Corcoran Program</u>	<u>Dates</u>	<u>Amount</u>	<u>Remarks</u>
APPROVED	Aid to Special Exhibitions	Anne Truitt Retrospective	1/74-6/30/74	\$7,500	To be matched b Corcoran Galler
REJECTED	Utilization of Permanent Collection	Edweard Muybridge	2/1/74-9/15/74	5,000	To be matched b Corcoran Galler
APPROVED	Aid to Special Exhibitions A 00560 74	Howard Mehring Retrospective	5/1/74-4/30/75	7,500	To be matched b Corcoran Galler
REJECTED	Aid to Special Exhibitions A 00561 74	Bessie Potter Vonnoh	5/30/74-4/1/75	5,000	To be matched b Corcoran Galler
REJECTED	Utilization of Permanent Collection (Bicentennial) A 00559 74	Permanent Collection	12/1/74-12/1/75	25,000	To be matched b Corcoran Galler

Submitted August 31, 1973

REJECTED	Visiting Specialists A 00991 74	Fund Raising-John Chapin	1/15/74-1/14/75	5,000	To be matched Corcoran Galle
REJECTED	Visiting Specialists A 00992 74	Exhibition Techniques Gaillard Ravenel	2/15/74-2/14/75	5,000	To be matched Corcoran Galle

Submitted October 1, 1973

	Climate Control Survey A 01914 74	Air Conditioning Lee-Thorpe Engineers	4/1/74-8/30/74	7,250	To be matched Corcoran Galle
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REPORT ON APPROVALS/REJECTIONS OF NATIONAL ENDOWMENT GRANTS, DECEMBER 1973

	<u>NEA PROGRAM</u>	<u>CORCORAN PROGRAM</u>	<u>DATES</u>	<u>AMOUNT</u>	<u>COMMENTS</u>
APPROVED ✓	#A72-0-1180 Aid to Special Exhibitions	Universal Limited Art Editions Exhibition, April 1974	extended to 12/30/73	\$10,000	extend to 6/30/74
APPROVED ✓	#A72-0-1138 Utilization of Museum Collection	Reinstallation of CGA American Collection Opening December, 1973	extended to 12/30/73	\$10,000	report
APPROVED ✓	#A40-20-5 Conservation	Conservation of CGA works on paper, five textile works, frames	ongoing to 6/30/74	\$10,000	need to go ahead with work
REJECTED	#A73-0-4580 Aid to Special Exhibitions	Area Exhibition	9/1/74	\$10,000	extend to 12/30/74

This page was intentionally removed due to a research restriction on all Corcoran
Gallery of Art Development and Membership records.

Please contact the Public Services and Instruction Librarian with any questions.

1 June 1973

DIRECTOR'S REPORT

On November 30, 1972 the Dean of the School was asked by the Trustees to be Director of the Gallery. Due to the unfortunate incident in early November which resulted in the resignation of the Chief Executive Officer and then Director, staff morale and public confidence in the Corcoran was badly shaken. Nevertheless in the past months much has been achieved in the Gallery. Membership, contributions, docent training, attendance have all increased in the past three months over the same period last year. Attendance remains constant. Today every indication exists of growing concern and support for the institution.

The staff has been reduced with an increase in responsibility and coordination of staff activity. The Gallery staff has been loyal and hardworking, making possible the achievements of the past months.

The exhibition program has remained varied and stimulating. Thirty-seven temporary exhibitions have been organized over the past six months. The exhibitions have ranged from historical to the avant-garde. Along with the temporary exhibitions, a reassessment has taken place concerning the importance of the utilization of the permanent collection. With the aid of a grant from the National Endowment for the Arts the permanent collection is in the process of reinstallation. More galleries have been made available for the collection and have been repainted and refurbished. At the same time, the large galleries and the atrium are still available for the temporary exhibitions which contribute so much to the vitality of the Corcoran. The Dutch and Flemish paintings have been reinstalled in an enlarged and improved gallery. Art Rental was curtailed and the office spaces converted for the introduction of two small galleries for photographic exhibitions. The corridor space was used for the exhibition of drawings and prints. With the continued physical improvements in the Gallery and daily maintenance, the Gallery's appearance is a credit to the Corcoran.

Financially the Gallery continued in deficit spending. The year will produce a heavy deficit due to the payment of outstanding bills, overdue accounts, excessive staff salary expenditure and unnecessary costs. As far as salaries and costs are concerned, action has already been taken to curtail these expenditures. With the reduction of personnel, an annual savings of over \$100,000 has been achieved. With careful consideration of the budget, economies, and strict control the annual deficit next year could be reduced to \$150,000. If the Trustees with the Director become active in fund raising, such a deficit should be within the capabilities of the Corcoran.

The Women's Committee continued to actively be involved and support the Gallery. The Women's Ball was most successful due to the efforts of the Ball Committee and the Women's Committee.

The Board of Trustees has been enlarged with the addition of term Trustees to serve equally with the life Trustees. The Search Committee has been considering the appointment of the permanent Director. The Board of Trustees has made changes in the By-Laws which remove the position of Chief Executive Officer and make the Director responsible for the Gallery and, in equal position, the Dean responsible for the School. The Trustees are increasingly involved in development, finances, policy, and all aspects of the Corcoran.

During the period of interim Directorship long term decisions and commitments are difficult. Nevertheless, the National Endowment for the Arts has committed \$20,000 in matching funds and unofficially indicated another \$20,000. The grants will be used for exhibitions and conservation. The Director served as a panelist for the National Endowment for the Arts. The Hattie Strong Foundation committed \$10,000 for Special Education's Outreach Program which continued to receive grants from other agencies. Contributions to the Gallery have increased from individuals and corporate members.

The future policy of the Corcoran has been considered by the Director, staff and the Development Committee of the Trustees. The Corcoran should continue to play its role within the community exhibiting its permanent collection and concurrently encouraging contemporary art. The Corcoran has many assets including the permanent collection, Washington artists and the School itself. The tradition of the Corcoran and the size of its galleries make the institution most attractive to potential exhibitors who are numerous. No shortage of potential exhibitions exist; only the need to balance quality, diversity and costs. The Corcoran can present exhibitions of local, national and international art. The Director presented a detailed proposal of policy to the Committee on Works of Art earlier in the year. The potential of the Corcoran is vast and should be furthered so that the Gallery continues to encourage and promote the American genius.

The Director instigated the present six month Gallery report to inform the staff and Trustees of the achievements and the needs of the Gallery. As will be seen, the achievements are considerable and the public confidence in the institution is returning.

The Director and the Trustees need to develop support both within the community and nationally for funds must be forthcoming to aid the Gallery. The Development Committee of the Trustees is committed to help with the expansion of membership and the increase of contributions. The Corcoran has a collection of national importance and increasingly the American 18th and 19th Century Collection will come into prominence, particularly at the time of the Bicentennial. Funds should be sought to help promote the permanent collection along with temporary exhibitions. All aspects of the community need to be considered and involved in the institution. The Director, staff, Trustees and the Women's Committee can all work together to assure the future of the Corcoran.

FINANCES

Over the past years the Corcoran Gallery of Art has produced a deficit budget. A budget must be developed which will allow for a reduced deficit, at the same time allowing for the operations of the Gallery to progress.

This year the deficit will be over \$400,000. The present deficit is extremely large due to the excessive payroll, past bills, overdue accounts, truck rental, and other unnecessary expenditures. The deficit could be reduced to between \$100,000 and \$150,000. Such a deficit is operable if the Trustees are willing to commit themselves to a program of fund giving and raising. With Trustees and Director working together, other funds will be forthcoming in order to support the programs and activities of the Corcoran.

In December when the Director took over, no approved budget existed. The Director instigated financial controls and reduced staff and payroll expenditures. Nevertheless, outstanding bills and prior commitments were beyond the control of the Director or Trustees. Now the need is for a budget for September 1, to be prepared by the Gallery Finance Committee and staff for approval by the Trustees. Through staff participation and fiscal controls, such a budget must be operative next year.

The income of the Gallery remarkably meets projected figures. The expenditures need to be controlled. At the same time other sources of income and funds must be found in order to support the continuance and development of the Corcoran Gallery of Art.

Note: Earlier in the year, the Trustees were given the audited figures for 1972-73; financial reports for the current year, indicating the present deficit; and a draft for a possible Gallery budget.

A Gallery Finance Committee has been created with Messrs. Saul, Walsh, and Ravenel as members. Working with the Director the Committee is studying the Gallery finances and making recommendations for a budget 1973/1974. The proposed budget will be submitted to the Board of Trustees September 1973.

PERSONNEL

Between November 30, 1972 and May 31, 1973 the Gallery staff was reduced by 26 personnel, from 102 to 76. The by-weekly payroll saving was \$4438, equivalent to an annual saving of \$115,395.

The office of the Chief Executive and the office of the Chief Administrative Officer were abolished with a considerable saving financially in required personnel. The Director utilized his personal staff both in the Gallery and School. Art Rental was curtailed and the two staff members, experienced and qualified, were used in other available staff positions. A new Registrar and Assistant Registrar were appointed. The guard force was reduced from 42 to 32 staff.

Staff meetings were instituted on a weekly basis allowing communication between the Director and staff. The front office staff helped coordinate the activities of and information to the staff. An informal meeting of the staff was held with the President of the Board and Mr. Thom. The Director recommends that such meetings should take place on a more regular basis. The Director recommends that the front office should be coordinated to cover public relations, membership and fund-raising. Other changes are under consideration allowing further staff coordination. Staff salaries need to be increased.

Despite the changes the staff worked well and their attitude is professional and loyalty assured.

Note: In recent reorganization security and maintenance have been combined under one supervision resulting with savings in salaries.

Membership has moved to the Director's Office and the space previously used by staff will become a membership lounge.

CURATORIAL

During the past six months the curatorial office has been responsible, with the Director, for 37 temporary exhibitions and for the reinstallation of the permanent collection. In December the Director worked in the curatorial office and then moved to the front office, leaving the curatorial office under the direction of the Director Emeritus, with coordination by the Assistant to the Director.

The Director and the Curatorial staff agreed that the permanent collection needed increased emphasis, through installation and conservation, to complement the continuing exhibitions of contemporary art. The physical appearance of the entire Gallery needed continued improvement through painting walls, better lighting and daily maintenance. The Dutch and Flemish Room, gallery 44, was renovated and increased space obtained by the removal of an unused office. The gallery was relit and painted, allowing much improved viewing of the Dutch and Flemish collection. The Art Rental and Sales Gallery was curtailed and the offices made into galleries for the exhibition of photographs. The galleries were given an improved lighting system and repainted. Storage space was made available adjacent to the curatorial department by the conversion of the old comptroller's office. The major project was the reinstallation of the permanent collection in galleries 65 - 79. The National Endowment for the Arts provided funds through their program for the Utilization of Museum Collections. Floors were sanded and refinished, galleries repainted and lighting improved. Additional galleries were made available to allow for increased installation of works from the permanent collection, which will continue through the summer. An exhibition of the permanent collection is planned for the fall to coincide with the publication of the second volume of the catalogue of the permanent collection.

The 37 temporary exhibitions were implemented by the curatorial staff, 18 of the exhibitions were originated by the Director. Thirteen exhibition brochures or catalogues were published by the Corcoran during this period. The exhibitions have ranged from scholarly and historical through to the modern and avant-garde. The aim has been quality with diversity. The Director and curatorial staff produced five calendars of events with improved layout and content. A membership brochure was also prepared and published.

Numerous events took place during the six months. The curatorial staff and preparators helped in various ways. A very important event was A Salute to America's Heritage. There was also preparation for the Friend's annual acquisition event, where the group viewed the work of three Washington sculptors.

As indicated, the daily activities of the curatorial staff are numerous and assure the continuing vitality and achievements of the Corcoran Gallery of Art.

CURATORIAL DEPARTMENT ACTIVITIES

DECEMBER 1972 - JUNE 1973

1. Phone calls of miscellaneous inquiry at least 100 per week
2. Correspondence answered
 - a. Requesting general information, addressed to the curatorial department or the Director at least 50 per week
 - b. From scholars and institutions requiring research at least 5 per week
 - c. Job applications " " 15 per week
 - d. Regarding exhibitions, proposed, past, present, future c. 20 per week
3. Conferences
 - a. Seeing off-the-street inquirers for information or advice c. 20 per week
 - b. Seeing by appointment on Thursday afternoons
 - (1) artists with work
 - (2) collectors with paintings for expertise 4 per week
 - c. Conferring with VIPs and escorting through Gallery c. 3 per week
4. Exhibition Organization
 - a. Calls, meetings, correspondence regarding arrangements and organizational details of the 37 exhibitions (see accompanying list)
 - b. Catalogue organization if one printed, printing of invitation
 - c. Invitations sent to: artists, dealers, artist's invitation list, area museum professionals, lenders, press (this function recently taken over by Administration Office)
 - d. Catalogues and thank you letters sent to artists, lenders, dealers, etc.
 - e. Publicity - press clippings sent to artists, dealers, etc.

5. Installation
 - a. In addition to routine upgrading of exhibition of permanent collections, start has been made on project of reinstallation of permanent collection of American paintings, sculpture, etc. in galleries 65 - 79, bringing out of storage, recalling long-term loans, etc.
 - b. Research and organization for specific shows such as American Indian Visitors, and the Edward Potthast exhibition
 - c. Installation of various small shows drawn from permanent collections in corridors, etc.
6. Organization of Paul Jenkins traveling exhibition which involved initial planning and approximately 200 hand-typed letters of inquiry regarding interest being sent out. Original schedule has had to be extended to include the 14 institutions which responded favorably.
7. Work on curatorial library: reorganization of books, vertical files, archives.
8. Bibliographical reference notation in archive files from current periodicals, catalogues, etc.
9. Publications
 - a. Final work on Volume II of Catalogue of American Paintings in CGA collection -- now in page proof -- to be issued in fall
 - b. Preparation of CGA catalogues (listed under exhibitions), calendars, editing and proof reading of all current CGA publications
 - c. Cooperation with Women's Committee in their publication of new set of post cards for Gallery Shop
10. Conservation
 - a. Cooperation with Conservator on paintings to be restored (see Conservator's list)
 - b. Gradual restoration of frames by Ross Wheat
 - c. Gathering of estimates for restoration of Tournai tapestries, Persian rugs, works on paper for application of grant from National Endowment
11. National Endowment for the Arts: preparation of grant application forms, gathering of data, preparation of interim and final reports.

12. Committee on Works of Art: taking of minutes, keeping of records, gathering of material for agendas, letters to donors, etc.

13. Loans out of building

- a. Cooperation with State Department, Art in Embassies program
- b. Cooperation with Mr. Conger re. White House and State Department reception rooms
- c. Cooperation with institutions throughout the country with loans for important special exhibitions:

National Gallery, Washington, D. C.

National Collection of Fine Arts, Washington, D.C.

Whitney Museum, N. Y. C.

Brooklyn Museum

Baltimore Museum

Boston Museum of Fine Arts

Pennsylvania Academy of the Fine Arts

High Museum, Atlanta

Munson, Williams Proctor Museum, Utica

Rhode Island School of Design Museum

Worcester Art Museum

Columbia Museum of Art, South Carolina

Chicago Art Institute

Minneapolis Museum

University of Arizona Museum

Los Angeles County Museum

14. Volunteer program in curatorial department

Mrs. Yerkes - 4 days a month, continuing

Alex Truitt - 4 days a week in December

1 day a week January - March

Art major from Skidmore College, out-of-college work period during month of January

Peggy Amsterdam, graduate art major at George Washington University, 4 days a week April - June, working on project of cataloguing Barye bronzes

Graduate student from American University who is researching work of Bessie Potter Vonnoh for Master's thesis

Two summer interns: one from Wellesley College and one from American University

Another intern to arrive last week of June from University of California

EXHIBITIONS

December

- * Paul Jenkins: Works on Paper
Toys by Artists
The Photography of Dr. Roman Vishniac
- * Food - Photographs by Ron Stark
The American Porcelain Tradition
The Kirk Silver Collection
- * Paintings by Joan Thorne
Ed McGowin - An Environment
Tsai Cybernetic Sculptures
American Gold and Silversmith's Exhibition

January

- The Graphic Work of Milton Avery
The Indian Visitors
- * Ron Anderson: Paintings for Projection
- * Enid Sanford: Spatial Illusions (RS)
- * Franklin White: Paintings (RS)
Presidential Portraits
Washington Artist's drawings (RS)

February

- * The Corcoran's 33rd Biennial Exhibition of Contemporary American Painting
Washington Color Paintings (Lower atrium)
Drawings from the Permanent Collection relating to the Ashcan School (RS)

March

- Cynthia Bickley: Spring Show (RS)
- * The Work of Edward H. Potthast (RS)
- * "The Washington Color Pencil School " (RS)
First Semester (RS)

April

- * Bill Christenberry (RS)
- * The Flower Paintings of Lowell Nesbitt (RS)
- * Eric Rudd: Paintings (RS)
Student Exhibition (RS)

May

- Mary Beth Edelson: Environment/Psychodrama (RS)
- William Stanley Hayter: Paintings (RS)

June

Tim Scott: The Bird in Arras

June

- Tim Scott: The Bird in Arras
Trevor Bell: Paintings (RS)
Michael Tyzack: Paintings (RS)
Brassai: Photographs (RS)
* Hans Hofmann: 52 Works on Paper
Appel, Cleary, Moeller: Three Washington Artists (RS)
Contemporary Romanian Paintings (RS)

- * Corcoran Gallery of Art catalogues printed accompanying these exhibitions.

July

- Robert Morris: Sculptures and Drawings
Clyde Lynds: Light Sculpture

August

- 12 Lithuanian Artists in America

From mid-July onwards, the Corcoran Gallery of Art will exhibit works of art from its contemporary permanent collection.

REGISTRAR

Administrative Changes

Total staff changes in this period. Judith Lanius replaced retiring Assistant Registrar, Sally Guy Brown March 1973. Susan Grady replaced Martha Morris as Registrar April 1973.

Loans

Loans that have gone out to other institutions: 28
Loans that have been committed to other institutions: 11
Damage to loans and collection: 5 (2 vandalism, 3 accidents)
Long term loans: 1 Kenneth Noland
Long term loans from the Gallery: Stradivarii Quartet to National Symphony. Gallery receives three free seasonal concerts.

Gifts

Gifts accepted in December 1972: 4
Gifts offered pending Committee approval: 15

Insurance

Prior to May 1973 each exhibition had a separate insurance policy; items on loan and the collection itself were not insured. In May we acquired a Fine Arts Policy with Huntington T. Block which would cover all loans to the Gallery and loans from the Gallery at a very reasonable rate of 4¢ per hundred dollars value while on premises and 6¢ off.

Collections

Vincent Melzac's large collection of over 500 paintings have been removed from the Gallery with the exception of 25 items whose condition is in question. The matter has been turned over to the attorney.

Storage

In February "Storage" I was created from the old Comptroller's office making the major storage area accessible to the Curatorial offices.

We are in the process of returning loans to the Gallery which are not being exhibited. This is making more storage space available to our own collection and thus we are calling back items which the Gallery did not have space for before.

Inventory

The Registrar's office with the assistance of interns is in the process of making an inventory of the Collection. The last inventory made was done between the summer of 1972 and completed April 3, 1973. None was made before that since 1970. At the last count, 11 new items were reported missing; 1 watercolor, 6 medals and 4 Barye bronzes. The

Truck Rental

The rented (leased) truck has been returned to leasing firm at a considerable financial saving to the Gallery.

Exhibitions

Total number of items handled for exhibitions: 1,569

Photographic Requests

Everyday we receive on an average from 5 to 7 letters requesting photographs and transparencies of works in the collection. One half of these requests come from the public which is composed of one third scholars and two thirds general public. The other one half of the requests come from publishing companies.

Orders completed: January through June 1973. Color transparencies rented: 21; black and white glossies: 69. Fees and rental fees increased after March 1973.

Income: January through June 1973. Income \$2,797.39; Disbursements \$766.65; Balance \$2,030.74.

CONSERVATION

Complete treatments of paintings in Permanent Collection

<u>Title</u>	<u>Artist</u>
<u>The Belle Creole of New Orleans</u>	Unidentified
<u>On the Beach</u>	Kaemmerer
<u>Sunset in the Woods</u>	Inness
<u>W.W. Corcoran</u>	A.C. Heaton
<u>Woman Sewing</u>	de Camp
<u>Leisure and Labor</u>	F.B. Mayer
<u>Layette</u>	Theodore Robinson
<u>Portrait of McGuire</u>	Elliott
<u>Westover Manor</u>	E.L. Henry
<u>Niagara Falls</u>	Frederick Church
<u>Hon. William Clark</u>	Wm. M. Chase

Remedial treatment - 15 works

Supervised activity of volunteer from School - 2 days a week.

Installation of Women's Committee gift of laboratory tables and chemical sink and cabinets.

ART RENTAL AND SALES GALLERY

December 20, 1972

Report given to new Director, Roy Slade describing functions of art rental operation.

350 works of art in stable including sculpture, graphics, paintings.

45 members of Corcoran making use of art rental facilities/programs.

January, 1973

Decision made by Board of Trustees to discontinue Art Rental.

February 20, 1973

Letters sent to artists/galleries announcing termination of art rental. Notice to individual artists to pick up work on consignment with Art Rental. Notice sent to galleries concerning deliveries.

February-May, 1973

Artists picking up work. Deliveries of works to local galleries and New York galleries.

February 30, 1973

Work begun on converting art rental offices into galleries for photography exhibitions-William Christenberry Photographs-beginning April 14, 1973.

June 25, 1973

35 works of art remaining in art rental storeroom located at west end of atrium.

The Corcoran Gallery of Art will continue to encourage Washington artists by exhibitions of work in the galleries and corridors. The staff will always be willing to advise members who wish to know about artists and galleries in Washington. With only 45 participating in the Art Rental scheme, the service was extremely costly to the Corcoran. With the increase in private galleries in the City, the members and public have availability to all aspects of art patronage.

EDUCATION

Administrative Changes

The present Curator of Education, Donna Ari, was appointed in July 1972. Marta Braiterman was the Administrative Assistant from June 1972 to June 1973. A new Administrative Assistant, Sara Schildt, began on June 11, 1973.

Organization

During this period the operations of the education department were re-organized and a permanent filing system which gives an orderly record of workings from July 1972 to the present was set-up. Records prior to this time are non-systematized. Also, a manual was written on the daily procedures of the office and the department's functions.

Programs, Begun Fall 1972 through May 1973

Docents: 45 active docents, Mrs. Mark Sandground was docent chairman.

Docent Manual: For the first time a docent manual was written and given to each docent. It contained materials about the organization of the program and the gallery and the responsibilities of docents. All written training material was added to it throughout the year. It totalled nearly 200 pages.

Training: During September and October 5 days of training on the permanent collection was given in the gallery by the Curator of Education, the Curator of the Collection, Dr. Brubar from George Washington University and Ellen Miles from the National Portrait Gallery. In February, additional training was given on the European collection and on tour techniques. From October to May training on changing exhibitions was given after each opening by the Curator of Education, the Director of the Gallery, and guest artists. In addition, written materials on each exhibition, researched and compiled by the Education Department were given to each docent. From December 1972 to May 1973 this was done for approximately 30 new exhibitions.

As supplementary training, docents visited other museums and collections in the area.

Kreeger House: In September and May, the Corcoran docents are guides when the Kreegers open their collection to select public.

Gallery Luncheon: In May the Corcoran gave a luncheon for all docents and Education volunteers in the gallery. Certificates of appreciation were presented at this time.

Library: The small docent library was re-organized and catalogued.

Docent Rooms: The docents re-organized and furnished the small room next to the Education Office for their use.

Tours: Tuesday through Friday tours were given to groups ranging in age from 3rd grade through senior citizens. The groups included public schools, private schools, community organizations, foreign groups, other art galleries, etc.

From December 1972 through May 1973, 6,849 persons were given tours by the docents. (see attached sheet for detailed statistics)

Week-end Guides: Three graduate students served as guides for Sunday tours. They were given the same training as the docents. The students were volunteers.

Sunday Children's Workshops: On alternate Sundays 2 sessions of a mixed-media workshop were held for children ages 4-10. The times coincided with the gallery tours, so parents could leave their children in the workshops and join the tours.

A total of 20 sessions were held from December 1972 to May 1973 with a total attendance of 264 children. Charges were 75¢ for members and \$1.00 for non-members. The program was conducted by a professional instructor with 2 volunteer assistants. This program was self-paying and did not cost the gallery any money.

Wednesday Gallery Talks: These informal talks in the gallery were attended by office workers in the area on their lunch hours. Varied topics relating to the collection were discussed. The subjects were researched and given by the Curator of Education, the Administrative Assistant, the G.W.U. graduate intern, the Assistant Curator, and the Assistant Conservator.

22 talks were given from December 1972 to May 1973 with a total attendance of 373 persons.

Architectural Consortium Program: The Curator of Education initiated and designed a joint pilot program with the Corcoran, Renwick, and Octagon House which will include a curriculum field trip for junior high and high school students to study the architecture of our mutual area.

We worked with teachers, museum educators and architects from D.C. and Alexandria to evolve a new concept never presented before in this area. The purposes are: to build a basic understanding of architecture, its stylistic variations and social implications; and to heighten the students awareness to their man-made environment.

The first pilot run for 45 students was held in June 1973. To start permanently in fall 1973.

Art as American Cultural History: This is another pilot program for the Corcoran, presently being planned with area teachers. The purpose is to use our 18th, 19th and 20th Century American collection for interdisciplinary curriculum studies, including: literature, philosophy, social history, economics and political history.

To start permanently in fall or winter of 1973.

Intern Program: From September 1972 through May 1973, an undergraduate art history major, Wendy Strickman, and a graduate museology student, Peggy Amsterdam, have received academic credit for training and working in the Education Department.

In mid-May, a summer intern, Claudia Saxon, came from the University of Pennsylvania to work full time for the department.

These interns have been invaluable aides in helping with the research of docent training materials and the organization of new programs. (They do not do any of the daily clerical work.)

Office Volunteers: From September 1972 through June 1973, two dependable women, Avery Burns and Janet Goodrick, have aided the Administrative Assistant with the office work one day a week.

All the above programs have recessed for the summer months.

Other Activities of the Curator

Museum Education Roundtable: The Curator is an active member of this professional association of museum educators from the Washington area which meets monthly to work on methods and ideas for improving communications with the public, especially schools.

The Curator served as a panelist on one program and participated in 3 workshops funded by the National Endowment for the Arts.

Besides strengthening the Curator's knowledge of the museum's education role, she made valuable contacts with professionals from other museums and with area teachers.

Meetings with Other Educators: Executive Director of the Council on Museum Education, N.Y. Director of Educational Programs at the Hague, Netherlands; Curator of Education at the Art Gallery of Ontario, Canada; Assistant Supervisor of Art for the D.C. Public Schools

Institute of Lifetime Learning: The Curator presented a slide-lecture on the Corcoran's collections and programs at the Dupont Theater for this institute's Art Month Program in January. Other museums invited to present programs were: Kennedy Center, National Portrait Gallery, Renwick Gallery and the National Gallery of Art. Gwen Goffe represented the Corcoran School of Art.

Maryland Art Association: In April, the Curator presented an educational program ~~in the~~ gallery for this association's spring conference of art teachers.

George Washington University Dance Program: In May the Education Department presented a contemporary dance program performed by this group in the gallery.

Symposium on American Painting: In April, the Curator attended this symposium at the University of Delaware.

Miscellaneous: The Education Department answers many phone and written inquiries about the gallery's programs.

The department worked with the Curatorial Department in setting up a master file on each exhibition for the use of all gallery departments.

The Curator worked with Peter Thomas of the School to design an information sign of weekly gallery events for the entrance area. This is completed and will be put into use in the fall.

The Curator interviewed many of the artists with exhibitions at the Corcoran. These interviews were written up and distributed to the gallery and the Curatorial Department for their files.

Education Department Statistics -- 12/72 through 5/73

	DEC	JAN	FEB	MAR	APR	MAY
Elementary	657	318	956	603	122	897
Junior High	286	23	8	199	93	42
Senior High	578	134	117	181	315	184
College	78	---	15	88	66	---
Adult	42	105	41	266	247	193
Monthly Totals:	1641	580	1137	1337	843	1311

1. Docent Weekday Tours (individual attendance): 6,849
Docent tours end with May, will resume in October.

2. Other Programs (individual attendance):

Weekday Tours	517
Children's Sunday Workshops	264
Gallery Talks	373
Dance Program	113
Special Visitors	75
Architectural Pilot Program	45
	1,387

3. Total: 8,236

All persons visiting the Corcoran under Education Department programs, December 1972 through June 1973.

4. Comparative Totals 1972/1973

Records only available for March/April/May 1973

Docent tour comparison shows an increase of nearly 1,000 individual attendances.

	<u>1972</u>	<u>1973</u>
March	857	1337
April	796	843
May	858	1311
	<u>2511</u>	<u>3491</u>

SPECIAL EDUCATION PROJECTS

The Special Education Projects Department was formed in 1969, and provides a community outreach program for the gallery. Since its beginnings, the program has serviced a number of community organizations and received direct funding from some of those agencies and the National Endowment for the Humanities. The National Endowment provided the program with a grant for teacher workshops. The amount of the grant was \$42,000. The program received its biggest funding from the National Capital Area Child Day Care Association which amounted to \$92,000. Other agencies such as the Department of Corrections have provided direct funding for the Women's Detention Center and the Lorton Youth Center. The department has also been contracted by the Edmund Burke High School of Washington.

Special Projects has worked with other community groups such as Summer in the Parks, Capital Headstart, Minimum Security Center at Lorton, and the Adams-Morgan Community School. The department has also worked in conjunction with the Advisory and Learning Exchange in its efforts to reach teachers for the special teacher workshops offered by the department.

Tentative Schedule: Projected Projects 1974

Continuation of activities at the Youth Centers of the D.C. Department of Corrections. (contract funding)

Continuation of project at the Women's Detention Center D.C. Department of Corrections. (contract funding)

Initiation of the program at Lorton Correctional Complex as a part of the total Youth Center Contract. This effort, during an 18 month period of negotiations, has had several false starts. It now appears that some serious effort is being made on the part of the new director of the institution to begin this project. (contract funding)

Continuation of the project at the Edmund Burke School. (contract funding)

Initiate a pilot project for the Veterans Administration in one of the area V.A. hospitals. More information will be available about this project after we meet with the administrators of the V.A. Medical Rehabilitation Division on June 29, 1973. (contract funding)

For six months we have consulted with the directors of the Maryland Institute for the Blind, on the possibility of some kind of project for their clients. The disabled population at the institute is approximately 40% blind and 60% have other disabilities. Financial provisions for this project are being written in their FY74 budget.

SPECIAL EDUCATION PROJECTS

Date	Number of Staff	Number of People Serviced	Workshops
December 1972	4 full time, 5 part time	8 parents, 25 staff and 350 children of the National Capital Area Child Day Care Association	arts and crafts cinematography, photography and graphics
		30 public school teachers	(2 tri-wall)
Contract with National Capital Area Child Day Care Association expired December 31, 1972			
January 1973	4 full time, 5 part time	25 women at the Women's Detention Center 40 students at the Edmund Burke High School 30 public school teachers	graphics high school art tri-wall and photography
Contracts signed with the Department of Corrections for the Women's Detention Center and the Edmund Burke High School. Corcoran Gallery assists with salaries for the department.			
February 1973	4 full time, 4 part time	40 students at Edmund Burke High School 25 women (detention center) 20 public school teachers	arts and crafts graphics tri-wall photography

Date	Number of Staff	Number of Participants	Workshops
March 1973	4 full time, 4 part time	40 students (E.B.) 25 women at the detention center 20 public school teachers	general arts and crafts graphics tri-wall
April 1973	3 full time, 4 part time	15 men at Lorton Youth Center 25 women at detention center 40 students at Edmund Burke	photography graphics arts and crafts
Contract signed with Department of Corrections for Lorton Youth Center			
May 1973	*4 full time, 5 part time	40 students at (E.B.) 25 women at detention center 25 men at Lorton 7 men at Lorton	arts and crafts graphics photography and sculpture drama
*one staff member worked at Edmund Burke and Lorton			
June 1973	4 full time, 6 part time	40 students at (E.B.) 25 women at detention center 45 Lorton residents	graphics photography, graphics, sculpture, drawing drama

Edmund Burke closed its program after the end of the first week in June.
June 18 the department lost one full time staff member and one full time member became part time at the closing of the Edmund Burke School.

MEMBERSHIP

Membership Count:

December 1971	584	December 1972	337
January 1972	653	January 1973	554
February 1972	293	February 1973	325
March 1972	166	March 1973	231
April 1972	97	April 1973	145
May 1972	69	May 1973	121
	<u>1862</u>		<u>1713</u>

Please note that the Membership has increased during February, March, April and May of 1973 over the count of the previous period in 1972. The Membership Department feels this may be a result in part due to a more stable Administration plus a concerted effort on the part of the Membership staff to regenerate interest in the Corcoran of former members who have not renewed in the past two years.

Income (including Money Contributions and Stock):

December 1971	\$19,922.20	December 1972	\$13,327.63
January 1972	25,323.86	January 1973	22,945.11
February 1972	13,069.18	February 1973	10,275.00
March 1972	7,662.17	March 1973	8,775.20
April 1972	2,870.00	April 1973	3,295.00
May 1972	3,280.78	May 1973	10,756.71
	<u>\$72,128.19</u>		<u>\$69,374.65</u>

Again, please note that the income has increased during March, April and May of 1973 over the income of the previous period in 1972. In this area the Membership Department feels this may be a result of the same efforts made to increase the membership.

Total Membership Count from July 1, 1972 through June 26, 1973 is 2287.

Membership Activities

1. Improvement in U.S. Postal Service: Membership calendars for February, March, April, and May of 1973 have been delivered within 24 hours of mailing. Prior to these months mailing was delayed in the Post Office up to 18 days.
2. Catalogs: Ten catalogs of the Corcoran were mailed during ~~the~~ 1973 on time to all Trustees, Associate, Sustaining and Sponsoring members of the Corcoran.
3. Women's Committee Ball, 1973: Letters were written by the Membership staff to prospective members of the Men's Committee for the Ball. Also, promotional letters were sent to all non-members of the Corcoran who attended the Ball.
4. Ezra Pound Retrospective: In the absence of the Chairman of this event, all transactions, i.e., in-take of money and reservations and planning and purchasing of refreshments were handled by the Membership staff.
5. Openings: Full Membership staff was on duty from 8:30 p.m. until 11:30 p.m. for every Corcoran membership opening.
6. Mailing and Billing: In-house handling of Calendar mailing to all members of the Corcoran and twice monthly billing to currently-due members were completed by the Membership staff which has cut costs more than half as compared to previous years.

EVENTS

Lectures

American Indian Visitors to Washington, Herman J. Viola, (in conjunction with exhibition)

V.V. Rankine discussion of her work.

The Graphic Work of Milton Avery, Harry Lunn and Frank Getlein (in conjunction with exhibition)

Ron Anderson on his exhibition at Corcoran.

Lee Friedlander and Bill Eggleston on photography.

Franklin White on his exhibition at Corcoran.

33rd Corcoran Biennial, Gene Baro.

Primitive Arts, Jan Cox.

Christo's Valley Curtain in Colorado, Joe Cameron and Tom Green.

American Art Patronage-19th Century, Corcoran Staff.

Ezra Pound Retrospective, readings by friends of the poet.

Corots from the Corcoran, Curatorial Staff.

Dutch and Flemish Paintings from the Clark Collection, curatorial staff.

The Anatomy of an Exhibition, Curatorial Staff.

Architecture I-Walking Tour, by architect, Joe Wnuk.

Architecture II-Walking Tour-"The Corcoran", Donna Ari

Recent Conservation Activities, Conservation Staff.

Films

Future Shock

Gertrude Stein: When This You See, Remember Me.

New Images-Contemporary African Art, Jean Wolford.

Mimodrama-"Seasons", J. Garret Glover.

SPECIAL EVENTS

Air Transport Association of America

December 9, 1972 (6-9 p.m.)
Cocktail reception in honor of
Mexican Civil Aviation
Ridgewell's catered
Charges- \$200.00

May 2, 1973 (6:30-8:30 p.m.)
Cocktail reception
50 people attended
Ridgewell's catered
Charges- \$150.00

Inaugural Committee 1973 A Salute to America's Heritage

January 19, 1973
8,000 people attended

Columbia Broadcasting System

March 14, 1973 (5:30-8:00 p.m.)
In honor of Mr. Arthur R. Taylor
400 people attended
\$5,000.00 contribution from CBS

Ford's Theatre Society

May 9, 1973
In honor of Rogers Morton, "Godspell"
600 people attended
\$1,000.00 to cover corporate
membership and use of Gallery

International Museum Professionals

Friday, May 25, 1973 (3:30 p.m.)
25 people attended
Coffee served

Corcoran Ball

April 13, over 1,000 people attended.
The Corcoran Ball was very successful
and was a great tribute to the Ball
Committee and to the Women's Committee.
The Women's Committee continues to be
involved in the Gallery in every way.
In the fall a national conference will
be held organized by the Women's
Committee who will host the Volunteer
Committee for American Museums. Again
the Women's Committee provides the
Corcoran with the opportunity to
further its national reputation.

ATTENDANCE

Attendance during the past three months has been constant with the previous year, which would seem to indicate that the increase from 75¢ to \$1.00 is not affecting admissions to a great degree. Unfortunately, overall the attendance is down from last year, where the figures were inflated because of the extraordinarily large attendance of over 100,000 at the Russian show. Income to date is \$30,000, lower than last year and below projected income. Further study needs to be made of admission and charges, particularly as far as students are concerned, where it is recommended that 50¢ admission fee be charged.

Attendance at openings and events has been very good indeed. The exhibitions in January drew different aspects of the community, as the shows were diverse, from Washington artists to historical shows. Diverse exhibitions will continue to attract a wide cross section of the community.

Attendance March through May 1972/1973

March 1972		7,972	Wiley, Stanford
March 1973		11,469	CBS, Potthast
1973	+	3,507	
April 1972		7,919	Bierstadt, Corcoran Ball
April 1973		8,540	Nesbitt, Corcoran Ball
1973	+	621	
May 1972		8,766	Rockwell
May 1973		7,509	Hayter
1973	-	1,257	

SECURITY

The guard force was coordinated with a reduction in staff and an increase in duties. The installation of the new security system continued to take place and should become operative this summer. The system will concern itself with security and fire warning. Already the installation of the system has improved our posture with the insurance companies. The guard force has been active during the many events and openings. The morale of the Guards has been excellent. No case of thefts and only one case of vandalism, not serious, since the first of the year.

MAINTENANCE

The maintenance force continued to be responsible for the maintenance of the building and the preparators for the installation of exhibitions. Over the past months much work has been done throughout the Gallery with continued improvement in the lighting system and the general appearance of the Gallery. Walls have been painted and new cleaning materials are being used in the cleaning of surfaces. Various physical changes took place from the renovation of gallery 44 to the installation of stair handrails on the main upper staircase, a gift from Mrs. Jefferson Patterson. The maintenance crew and preparators were kept very busy with the installation and preparation of the many temporary exhibits. Although the appearance of the Gallery continues to improve, many physical needs exist, from the heating to the plumbing system. The building continues to need renovation as well as constant care to promote the dignified appearance of a major museum and historic landmark.

Rewired galleries: # 39, 40, 44, 46, 53, conservation

New Electrical panel galleries: # 75, 76, 58

Sanding floors galleries: #75/69

Repainted galleries: # 39, 40, 75, 69, atrium

PUBLIC RELATIONS

In December the Director assumed the responsibility of public relations, working with the front office and volunteer staff. The Corcoran has received excellent press coverage during the past six months with over 60 articles in the Washington Post and Evening Star. A detailed summary of press articles is attached, showing the impressive coverage.

The Corcoran needs to get greater coverage in the national art magazines. In order to do this the magazines have to be notified at least three months in advance, and will be if the new exhibition schedule is developed and approved by the Committee on Works of Art.

TV coverage has increased with the new WETA program "The Critics". Further TV and radio coverage should be developed.

Public relations and press coverage of the Corcoran Gallery of Art has been considerable during the past six months.

CORCORAN GALLERY OF ART

PRESS COVERAGE - ~~Dec.~~ 1972 thru June 15, 1973

	Reviews by art critics	Articles on altercation or Osnos dismissal	Other (the Ball, social events, Trustees, School)	Total Clippings
The Washington Post	14	5	15	34
The Evening Star & News	15	2	18	35
Other Newspapers; daily, weekly	Baltimore Sun - Mar. D.C. Gazette - Mar. Star Leader - Mar. Los Angeles Times - Ap. Woodwind - Ap., Ju. Christian Sc. Mon. - Ju.		Uptown Citizen - Jan. Cincinnati Enquirer - Mar. The Bill - Ap. Georgetown - Ap.	
Magazines & monthly publications; Wire Services	Antique Monthly AP - Mar. Art In America - May/June issue 2 articles	Art Gallery Magazine - Jan. Newsweek - Feb.	Playtime Magazine - Ap. UPI - Ap.	
Television	The Critics- WETA-TV			
Radio			WMAL - Corcoran tours 30 sec. spot announcements and station break mailed to all local radio stations for the Nesbitt exhibit	

CORCORAN GALLERY OF ART

1973

Press Coverage - September and October

	Reviews by art critics (includes book review)	Brief references to CGA; Photographs with no written article	Social events, Trustees, Director, Faculty, School	Total Items
The Washington Post	Sept.=2 Oct. =1	Sept.=0 Oct. =0	Sept.=0 Oct. =2	Sept.=2 } 5 Oct. =3 }
Star-News	Sept.=6 Oct. =1	Sept.=3 Oct. =1	Sept.=2 Oct. =2	Sept.=11 } 15 Oct. = 4 }
Magazines and Monthly Publications	Oct.= Art Gallery	Sept.= Memo Oct.= Bulletin	Sept.= Economist Oct.= A.U. ad	Sept.=2 } 5 Oct. =3 }
Radio	WTOP-News: Sept., Oct.			Sept.=1 } 2 Oct. =1 }

CORCORAN GALLERY OF ART

Press Coverage
September 1973

NEWSPAPER	DATE	REPORTER	LOCATION	HEADLINE	CONTENT
Star	1973 Sept.2	Getlein	D1,D7	Sentimental Journey	book review of <u>Mirror to the American Past: A Survey of American Genre Painting</u> by Herman Warner Williams,Jr.
The Economist	Sept.8			Corcoran Tries Again	discusses Corcoran situation
Star	Sept.9	Forgey		Art Scene: Spectacular but...	photo of Corcoran entrance; discusses Corcoran exhibits and the situation of Corcoran and other galleries
Star	Sept.14	Lewis		An Old World Charmer is 70	discusses Bader as a person and reviews exhibit
Star	Sept.10	Forgey	C	D.C. Women Artists Star in NY Shows	refers briefly to Conference on Women in the Visual Arts at CGA in 1972
Post	Sept.14	Richard	B1,B13	A Corcoran Potpourri	reviews all 7 exhibits; 3 b/w photos
Star	Sept.15	Thomas	A15	And a Pucci, Too	social review of Sept. 15 Preview
Star	Sept.16	Forgey		3 One-Persons Among 7	reviews 3 of the 7 Sept. exhibits;1 photo
Star	Sept.16	Forgey	J	A Late Bloomer's Released Energy	reviews Berkowitz exhibit; 2 color photos (one of them large)
Post	Sept.17	Richard	B1,B3	The Ritual Rebirth of Art	refers to local art exhibits including the Corcoran's
Star	Sept.19	Forgey	B2	A Young Artist Arrives	refers to 2 past exhibits at CGA by Bickley
Star	Sept.	Lewis		Squiggles that Dance in Space	refers to 1971 exhibit & mentions Fendrick prints at CGA

Press Coverage
Sept. 1973 con't.

[illegible]

CORCORAN GALLERY OF ART

Press Coverage
October 1973

NEWSPAPER	DATE	REPORTER	LOCATION	HEADLINE	CONTENT
Art gallery	Oct.	Farmer		kurt kranz and the bauhaus at the corcoran	3 page color coverage of art of Kranz (4 color photos, 1 b/w)
Bulletin: Munson-Williams-Proctor Institute	Oct.			36th Annual Exhibition, Artists of Central N.Y.	discusses David Hayes & mentions CGA
Post	Oct.1	Richard	B2	Of Futures And the Past	reviews Berkowitz exhibit, discusses Bader, quotes Slade; large b/w photo of Bader
WTOP-News	Oct.5	Cutler		Golden Age of Antwerp at Corcoran	reviews Antwerp exhibit; refers to others
American University advertise.	Oct.			AU Aspires to Excellence	mentions Kreeger on Library Campaign Committee; ad used in: Post, Star, Wall Street Journal
Star	Oct.10	Lague		Blinis and VIPs at the Corcoran	social review of National Symphony Orchestra party at CGA
Post	Oct.14	Conroy	E1,E3	Folk Architecture: Finding Beauty in Old Country Houses	discusses photos by Christenberry; mentions Corcoran School of Art; 2 large b/w photos
Post	Oct.22	Raymer	B13	Polly Logan's Night	social review of retirement party as president of Art Barn Associates
Star	Oct.24	Forgey	E1,E8	Kranz Is Bauhaus Updated	reviews exhibit at CGA; 2 b/w photos
Star	Oct.26	Flecknoe		The Focus Is on Fall	refers to the 2 galleries at CGA now used for photography
Star	Oct.29	Dixon			social review of Vanderpool party before Guggenheim films at CGA

1 June 1973

GALLERY DECISIONS REQUIRING TRUSTEE ACTION

Permanent Director (Search Committee/Board of Trustees)

Report and recommendations by Search Committee. Decision by the Board of Trustees. Decision 27 June appointment Roy Slade.

Policy (Development Committee/Board of Trustees)

Gallery policy prepared by the staff. Policy statement by the staff and Development Committee. Consideration by Executive Committee. Approval by full Board of Trustees.

Exhibition Program (Committee on Works of Art)

Program developed by Director and curatorial staff. Budget relevant to exhibition program. Consideration and approval by Committee on Works of Art.

Budget (Finance Committee/Board of Trustees)

Preparation of budget by Director and Comptroller. Presentation to and study by Gallery Finance Committee. The budget will be closely related to exhibition and events, gallery operation and salaries. Submission of budget to Executive Committee. Approval of budget by the Board of Trustees.

Staff (Executive Committee)

Restructure and coordination of staff responsibilities. Chart of organization and responsibilities. Security and maintenance coordinated. Staff salaries increased relevant to budget. Consideration by Executive Committee.

Membership (Development Committee)

Need to continue to increase membership. Utilization of calendar and brochure. Consideration and action by Development Committee in coordination with the Director and Membership Secretary.

Fund Raising (Development Committee/Board of Trustees)

Development of fund raising policy by the Director and Development Committee. Trustee participation. Utilization of volunteer staff. Fund raising program based upon extensive research and information of previous years. Consideration of professional consultation. Approval by Board of Trustees.

Storage (Executive Committee/Board of Trustees)

One of the outstanding needs of the Corcoran at the moment is storage. Space has been set aside between curatorial offices and conservation studio to allow for two storage rooms. Such storage must be properly equipped to allow for moving racks and proper storage units. One estimate from an architect is approximately \$50,000. Need for consideration by the Executive Committee and action by the full Board of Trustees. (Action on storage should take place this summer.)

Special Education Out-Reach Program (Executive Committee)

The out-reach program needs to be discussed fully with David Stephens and the Director. The Executive Committee needs to consider the program and make recommendations to the Board of Trustees.

Physical Improvements in the Gallery (Executive Committee)

The steam pipes are in bad condition and will need replacing. The entire physical structure of the Gallery from the roof to the columns needs renovation. The Trustees should consider a gradual air conditioning system starting with the smaller upper galleries of the permanent collection through eventually the entire Gallery. Professional report needed and plan of action developed by staff for Trustee consideration.

Staff Manual (Executive Committee)

Badly needs revision and updating. Staff to make recommendations; legal consultation; Executive Committee study; Trustee approval.

Opening Dates (Committee on Works of Art/Executive Committee)

Trustees have already expressed interest in the possible change of the opening dates from Fridays. Staff have considered the possibility of Wednesday night openings. Further consideration needed by the staff and Executive Committee.

Mellon Report (Executive Committee)

The Director is still awaiting a report from Mr. Lago to submit to the Mellon Foundation. Despite letters and phone calls, Mr. Lago has not contacted the Director. Recommendation for further action from the Executive Committee. The Mellon Report is needed to make further proposals for financial aid from the Mellon Foundation.

Melzac Collection (Executive Committee)

The Corcoran attorney and Registrar are negotiating the Melzac collection. Final decisions will be needed by the Executive Committee.

Student Admissions (Development Committee/Executive Committee)

Recommended that students be charged \$.50 rather than \$1.00. Approval of the Executive Committee and Trustees.

Outside Special Events (Executive Committee)

Policy to be reconsidered and redesigned by the Executive Committee.

De-accession (Committee on Works of Art/Board of Trustees)

Consideration by Committee on Works of Art of items in the Corcoran collection for de-accession.

Gifts (Committee on Works of Art)

Set times during the year for regular meetings of the Committee on Works of Art to consider amongst other matters gifts offered by donors. Such a regular schedule would mean that staff could inform donors of when work would be considered rather than at the moment keeping gifts and donors waiting for months. Action by Committee on Works of Art.

Violins (Committee on Works of Art)

The National Symphony has on loan the Stradivari Quartet and has promised three concerts per season. Other violins are also available for loan. Consideration by Committee on Works of Art with recommendations to the Board of Trustees.

Insurance (Executive Committee)

Further Executive Committee consideration of insurance and agents.

Trustee Committees

The various Trustee committees need activation and to be concerned with finances, development, exhibitions, and executive decisions. The Gallery staff should be fully consulted and utilized, participating in committee work whenever possible. Trustees should meet regularly with Gallery staff.

GALLERY DECISIONS REQUIRING STAFF ACTION

Exhibition Program

Events Program

A program of events including lectures, films, concerts, dance and other happenings developed by Gallery staff. Coordination of Gallery program with School program and Women's Committee activities. Inform Development Committee and Executive Committee. Coordination of events program with exhibition schedule and Gallery calendar.

Accreditation

The Corcoran Gallery of Art needs to pursue accreditation by the American Association of Museums. Recommended that the Gallery staff make initial investigation so that the requirements and needs for our accreditation are understood and can be achieved by the Gallery.

Office Re-organization

Coordination of the Director's Office to include public relations, membership and fund raising. Coordination of curatorial activities in association with the Director. Security and maintenance coordination.

Financial Control

Once the budget is approved in conjunction with the staff and Gallery needs, the budget must be adhered to and financial control exerted by senior staff and the Comptroller. Financial procedures.

Front Office

Improvement in design of front office to allow Public Relations, Membership and Fund raising to operate and interact. Reception area for visitors. Further improvement in appearance of front office and Director's office with paintings, restacking of books and office rearrangement.

Inventory

Inventory of collection by registrar, staff, and interns this summer. Inventory of Gallery equipment by Comptroller and staff.

Filing Cabinets

All filing cabinets need to be centralized and consolidated. Reorganization is due. Action during the summer by Gallery staff and interns.

Library

The curatorial and front office libraries need to be catalogued and reorganized. Trained librarian to help in reorganization.

Prints and Works on Paper

Storage and study room. Possible utilization of existing Membership office. Obtain grant to assist. The study and utilization of the Corcoran collection of works of art on paper, including the service of an expert on works on paper.

Viewing Artists' Works

Policy to be prepared and approved by curatorial staff.

Members Lounge

Need for Members Lounge with possible serving of coffee at specific times. Information desk. Both could be the responsibility of Women's Committee.

Openings

Wine at openings continues to be costly, yet is a benefit of membership in the Corcoran. The suggestion has been made to have a punch rather than wine. Need for staff consideration.

Conservation

Continued conservation needed for the works of the permanent collection including paintings, tapestries and other works of art. Conservation relevant to storage and proper gallery conditions for the exhibition of works of art.

Annual Report

The Annual Report needs to be published again, and each department needs to make quarterly reports to the Director.

Gallery Brochure

Imperative that a brochure is made giving information about the Corcoran and its offerings. Beneficial to educational institutions, museums throughout the world, and individuals interested in the Corcoran and its functions.

Education Gallery

A permanent education gallery to orient visitors to the Corcoran's collections and to present additional educational materials on American art and our changing exhibitions. Useful in conjunction with Bicentennial and possible funding from Women's Committee, grant, or the Bicentennial.

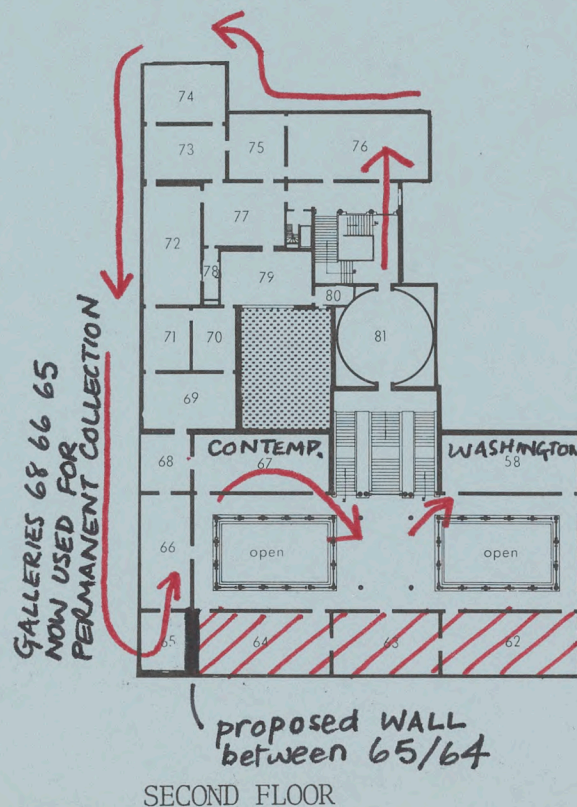
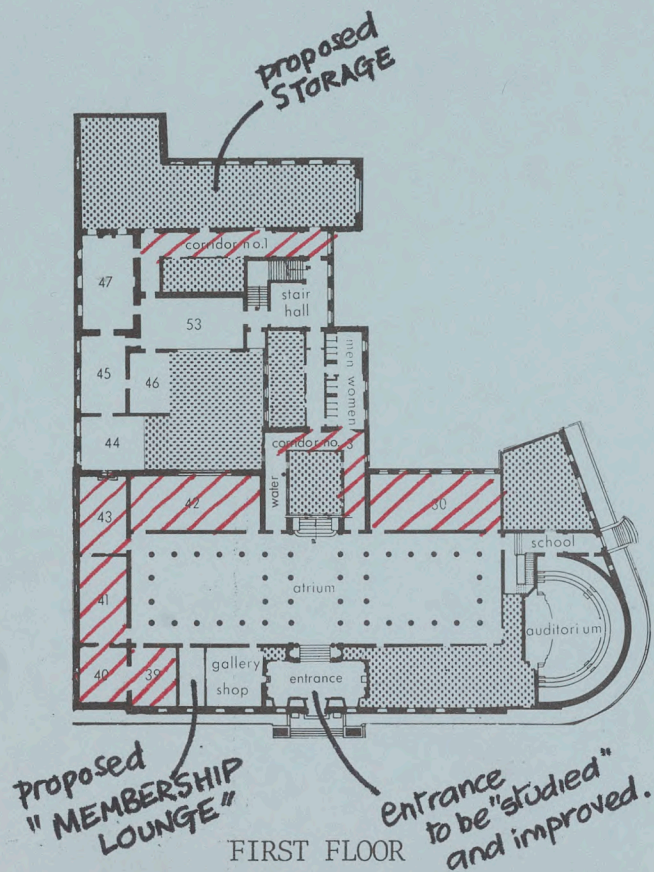
Note: In addition to these decisions, Trustees and staff need to evaluate all aspects and activities of the Corcoran and develop long term plans and programs for the future.

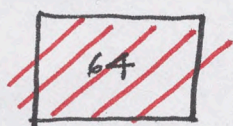
1973-74	September	October	November	December	January	1974
	8 15 22 29	6 13 20 27	3 10 17 24	1 8 15 22 29	5 12	
30	Ed Love: Sculpture 15 Sept. - 14 Oct.		Green	Permanent Collection Contemporary Painting	Washington Figurative Painters	
42	"Golden		Kurt		? Epstein	
43	Age of		Kranz		? Hiratsuka Prints	
41	Antwerp" 15 Sept. - Oct. 14		19 Oct. - 19 Nov.			
40/39 photo- graphy	Nancy Rexroth & Emmet Gowin		Maurer	Corcoran in Photographs		
atrium				Permanent Collection		
corridor 3	Tribute to Bader		Miro Prints 19 Oct. - 2 Dec.	Installation from Permanent Collection	Permanent Collection	
corridor 1	American Modern Prints (Fendrick)				(Teachers in School 1890 -)	
62	Leon Berkowitz				Thomas	
63	Paintings 1970-73				Doughty	
64	15 Sept. - 28 Oct.			Three New York Painters Nov. 8 - Dec. 9	Retrospective 14 Dec. - 27 Jan.	
atrium	David Hayes Sculpture		Stackhouse Sculpture/ Drawings, 8 Nov. - 9 Dec		Watercolors Permanent Collection	

CORCORAN

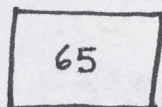
GALLERY OF ART

Seventeenth Street and New York Avenue NW Washington DC 20006 telephone (202) 638-3211

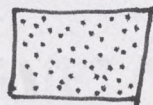




galleries shaded
for TEMPORARY EXHIBITIONS



other numbered galleries
for PERMANENT COLLECTION



other space
(offices, light court, etc)



arrows indicate flow pattern thru
PERMANENT COLLECTION galleries 76-65
to gallery 67 (contemporary) and 58 (Washington)

SPECIAL EXHIBITIONS

A Tribute to Franz Bader
Ed Love:Sculpture
Leon Berkowitz:Paintings 1970-73
Nancy Rexroth
Emmet Gowin
Modern American Prints
Golden Age of Antwerp
David Hayes:Sculpture
Neil Maurer:Photographs
Joan Miro Prints
Kurt Kranz:Bauhaus and Today
Three New York Artists
Pat Steir:Paintings
Tom Green
Bob Stackhouse: Sculpture and Drawings
Reality and Trompe-L'oeil
Thomas Doughty Retrospective
Washington Figurative Artists
Sculpture of Jacob Epstein
Robin Hill Watercolors
Photographs of the Corcoran
Paul Kennedy:Photographs
Reinstallation of the Permanent Collection*
Yuri Schwebler:Sculpture
Arnold Crane Photographs
Man Ray Photographs
Lewis Baltz:Tract Houses
Patrick Ireland
Mark Power Photographs
Sheila Isham
Olitski:Life Drawings
Tribute to the Arts of the Americas:
 Edgar Negret:Sculpture
 Raquel Forner Paintings: Space Mythology
 Puerto Rican Prints
 Puerto Rican Photographs:Dos Mundos
 Jose Benitez Sanchez
 Bill Featherstone Prints
Elliott Thompson:Paintings
Anne Truitt: Sculpture and Works of Art on Paper 1961-73 *
Eleanor Dickinson Photographs
Corcoran School of Art Annual Exhibition
Margo Lang Watercolors
Mark Tobey Graphics
Hans Namuth Photographs
Carroll Sockwell
Ellen Gelman Drawings

* These exhibitions were made possible through a grant
from the National Endowment for the Arts

Richard Klank Drawings
Nigerian Contemporary Art
Middle Art Sign Paintings
Joyce Cohen Photographs
Frank DiPerna Photographs
Wang Ming
Contemporary Art from the Permanent Collection

SPECIAL EVENTS AND ACTIVITIES

Jazz Concert: Ed. Love
An Evening with Franz Bader
Ida Fox: Poetry Reading
Kurt Kranz Lecture
Charles Guggenheim Lecture
Tom Green Lecture
Volunteer Committees of American Museums Day in Washington
Bernard Kirschenbaum
Communications Conference
Careers in Art: Don Holden
Tohokai-Koto Group
Bob Stackhouse Lecture
Film: Rules of the Game, by Jean Renoir
Concert: National Symphony String Quartet
Corcoran Student Films
Yuri Schwebler Discusses His Work
2nd Concert: National Symphony String Quartet
Sheila Isham Discusses Her Work
Jules Olitski: A Personal Encounter
American Writing of the 1930's
The Artist and the Law
Corcoran Annual Ball
3rd Concert: National Symphony String Quartet
Tubeused: Participatory Sculpture Piece
1st Annual Alumni Show: Corcoran School of Art

PUBLICATIONS

Ed Love: Sculpture
Leon Berkowitz: Paintings 1970-73
Three New York Artists
Tom Green
Vol. II of the Catalog of the Collection of American
Paintings in the Corcoran Gallery of Art
Patrick Ireland
Mark Power Photographs
Sheila Isham
Olitski Drawings
Elliott Thompson: Paintings 1967-74
Anne Truitt: Sculpture and Works on Paper 1961-1973
Joyce Cohen Photographs

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